

Duties of Examination Board:

The terms of reference of the Examination Board are to develop examination and assessment procedures for the school, including but not limited to:

- (a) the security of examination scripts and answer scripts;
- (b) the conduct of examinations and assessments;
- (c) the duties and responsibilities of invigilators and markers;
- (d) the moderation of examination and assessment marks; and
- (e) the handling of appeals from students with regard to examination or assessment matters.

The Examination Board shall also approve all major (end of course or end of module) assessment papers.